



## **Educational Programs**

### **MetroParks of Butler County**

**Programs fill on a first come-first, serve basis. Due to the popularity of MetroParks of Butler County trips and programs, your group or organization will be asked to pay the fees in full 1 month in advance of the scheduled trip or provide a purchase order number one(1) month in advance. If your group or organization cannot schedule or pay 1 month in advance, please call the office to check availability and/or make other payment arrangements. MetroParks accepts major credit cards and checks, as well as purchase orders, as payment.**

**Day Trip Programs:** MetroParks offers educational Day Trip Programs that are performed at one of our parks or venues with up to 4 hours of programming for a group of up to 50 participants:

\$5 per person (in-county residents)

\$6 per person (out-of-county residents)

\*Additional \$2 per person optional craft fee for candle-making. If your group decides not do the craft, a relevant activity will be provided (such as Native American or Pioneer games) at no additional charge.

\*\*There is a minimum charge of \$120.00 per scheduled trip per day.

#### ***Included with Day Trip Programs:***

- Any motor vehicle permit fees shall be waived for any vehicles associated with the daily program.
- Free use of any on-site shelters (for lunch or other relevant activities) during stay. MetroParks does not provide lunches.
- A staff to children maximum ratio of 1 to 25 for school age children. Your group or organization is required to provide at least 1 adult per 25 children who will be present during the entire program. There may be larger group ratios for groups with participants over school age (6-17 years) or activities that require less supervision as determined by the MetroParks staff.
- For any guests with special needs, please contact the MetroParks Administrative Headquarters to make necessary arrangements. Due to the historical nature of some of our structures and trail layouts, handicapped accessibility is limited in some locations.
- Day Trip Programs are geared for ages 6 and over.

# **Educational Programs**

## **MetroParks of Butler County**

### **Page 2**

**Hourly Programs:** MetroParks offers programs for educational purposes on topics such as nature and conservation. These can be performed at a MetroParks location, a location of your choice or as part of an extended stay at one of our parks: \$75 for the first hour and \$25 per hour for each additional hour (in-county residents) \$100 for the first hour and \$25 per hour for each additional hour (out-of-county residents)

#### **Important programming information:**

- All fees are to be paid at least 1 month in advance or have provided MetroParks a Purchase Order at least 1 month of the scheduled date.
- All scheduling of programs will be done by the MetroParks Administrative Headquarters by calling 513-867-5835. Scheduling within 1 month: If you are not able to schedule and/or pay 1 month in advance, please call the office to make payment arrangements and/or check availability. Trips and programs may be re-scheduled with a minimum 2 weeks' notice.
- **Refund Policy:** If your group or organization requests to be rescheduled and MetroParks is not able to accommodate the request, no refund will be issued. Other refunds will be issued by MetroParks staff for cancellations on an individual basis as determined by the particular circumstances or if MetroParks cancels the trip or program and no reschedule date can be arranged.
- All schools must have a signed Educational Program Agreement and any other required forms turned in at the time of payment or prior to their program.
- Most programs for the MetroParks are geared for school age children. The staff tries to make programs relevant to required coursework to make your trip as educational as possible and still fun. Please feel free to contact the office if you have any specific programming requests or information you would like included for your trip.

A sample schedule for a 4 hour Day Trip Program is provided below:

|                      |                     |
|----------------------|---------------------|
| Arrive & Welcome     | (15 minutes)        |
| Village Tour         | (1 hour 45 minutes) |
| Lunch                | (45 minutes)        |
| Games/Optional craft | (1 hour)            |
| Board buses & Depart | (15 minutes)        |

**All other programs** will have fees that are designated, at minimum, to cover any associated costs.